



Alabama Department of Environmental Management
adem.alabama.gov

1400 Coliseum Blvd. 36110-2400 ■ Post Office Box 301463
Montgomery, Alabama 36130-1463
(334) 271-7700 ■ FAX (334) 271-7950

June 14, 2022

MEMORANDUM

TO: Alabama Tank Trust Fund Response Action Contractors
Mobile Enhanced Multiphase Extraction (MEME) Vendors

FROM: Dorothy S. Malaier, Chief *D S M*
UST Corrective Action State and Federal Funds Section

John Dean, Chief *JGD*
UST Corrective Action State Funds Section

RE: **MOBILE ENHANCED MULTIPHASE EXTRACTION (MEME) –
FUEL COSTS**
Effective Date: June 1, 2022

Due to the observed increase in fuel prices, the Department will allow the submittal of a line item cost to represent the increase in fuel costs which were not accounted for in previously approved cost proposals including Mobile Enhanced Multiphase Extraction (MEME) events. This will also apply to cost proposals to be submitted and approved in the future.

The following information is provided to assist the MEME Vendors and the Trust Fund Response Action Contractors with the preparation of cost proposals and payment requests. These procedures will remain in effect until stabilization of fuel prices occurs or as otherwise directed by the Department.

Previously Approved Cost Proposals with MEME Charges:

- For previously approved cost proposals which included a MEME event, if fuel prices at the time of the event were not accounted for in the proposed quote that was previously approved by the Department, the MEME vendor may include a line item on the invoice that will be included in the Payment Request that clearly justifies and represents an increase in the cost of fuel to mobilize to the site and/or operate the MEME equipment.
- The additional cost will be subject to approval by the Department.



- The Department will not require an addendum to be submitted for this additional fuel charge.

Submittal of Future Cost Proposals:

- Vendors who have not already accounted for the increased cost of fuel in their standard rate, may provide a line item on their quote to reflect additional costs for fuel due to the higher than normal fuel prices at this time.
- The quotes need to be presented on the MEME Vendor's letterhead and include the site name, incident number and the date of the quote.