ADEM
Alabama Department of Environmental Management

Hazardous Waste Management

2023 Biennial Report

Information presented in this fact sheet is intended to provide a general understanding of the regulatory requirements governing the management of hazardous waste. This information is not intended to replace, limit, or expand upon the complete regulatory requirements found in Division 14 of the Alabama Department of Environmental Management Administrative Code.

BACKGROUND

In accordance with ADEM Administrative Code Rules 335-14-3-.04(2), 335-14-5-.05(6), and 335-14-6-.05(6), Large Quantity Generators who ship any hazardous waste off-site to a treatment, storage or disposal (TSD) facility within the United States and Treatment, Storage, and/or Disposal Facilities that receive hazardous waste from off-site facilities or generators must prepare and submit a Biennial Report to the Department by March 1, 2024. Please retain a copy of your submission on-site.

ELECTRONIC SUBMISSION

ADEM strongly encourages electronic submission of the Biennial Report. Facilities can now enter data via electronic submissions by using the RCRAInfo Industry Application. Instructions for registering for the application are included below. Information from previous Biennial Report years can be pulled into the current report for review and information can be added, corrected, or deleted as needed. Flat files can be uploaded to the application using the specification guide located here:

[RCRAInfo File Specification Guide](#)

REGISTERING FOR THE EPA INDUSTRY USER APP

The EPA Biennial Report can now be submitted electronically through the EPA RCRAInfo Industry User interface. To submit, facilities will need to go to the EPA Industry User app and register.

Please use the following link to access the site for registration:

[RCRAInfo Registration & Login](#)

Then, click on **Register** to begin.

Industry User

Select Industry User Registration if you want to submit the RCRA Notification of Waste Activity (myRCRAid), Biennial Report and/or manifest data on behalf of a regulated hazardous waste site, including federal facilities.

The system will then prompt the user for the required information.
Please be aware that your facility must designate a primary preparer.
The primary preparer will be able to designate secondary preparers.

Once the information for registration has been completed, an email will be sent to the authorized site manager. The certifier will then be in contact with the designated preparer to ensure all information is correct.

Please keep track of all usernames and passwords associated with this registration and store them securely. RCRAInfo does allow you to retrieve your User ID and reset your password as necessary on the login page.

ADDITIONAL HELP

[Training tools are available in RCRAInfo.](#)

> **NOTES**
> Alabama requires the submission of the **OI Form**.
>
> Alabama does not have any State waste codes or waste types.
>
> ADEM cannot accept information submitted electronically through other websites.
>
> **NOTE: No fee is required for submitting the Biennial Report**.

CONTACTS

Ms. Kelley Hartley	334-394-4328	khartley@adem.alabama.gov
Mr. Lee Gunter	334-271-7744	lee.gunter@adem.alabama.gov
Ms. Cheyan Wilson	334-271-7837	cheyan.wilson@adem.alabama.gov
Ms. Rahne Hicks	334-271-7837	rahne.hicks.@adem.alabama.gov
Mr. Adrian Corbitt	334-274-4163	acorbitt@adem.alabama.gov

For RCRA Info Industry App Registration Questions, contact:

Mr. Blake Schmidt	334-271-7993	blake.schmidt@adem.alabama.gov
Ms. Lynn Roper	334-271-7728	ltr@adem.alabama.gov

OTHER SUBMISSION OPTIONS

Please be sure your submission is complete and includes the Site Identification Form (SI), Waste Generation and Management (GM), and Off-site Identification (OI). The following link can be used to download the forms and instructions for submittal:

EPA Hazardous Waste Report Instructions & Form