



Alabama Department of Environmental Management  
[adem.alabama.gov](http://adem.alabama.gov)

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June 14, 2022

MEMORANDUM

TO: Alabama Tank Trust Fund Approved Response Action Contractors

FROM: Dorothy S. Malaier, Chief *DSM*  
UST Corrective Action State and Federal Funds Section

RE: **New Mileage Rate Effective July 1, 2022**

Effective July 1, 2022, the mileage rate reimbursed under the Alabama Tank Trust Fund will increase to a maximum of **62.5 cents per mile** for travel expenses occurring on or after **July 1, 2022**. This is in accordance with the federal mileage reimbursement rate that has been revised effective July 1, 2022. Cost Proposals submitted on or after July 1, 2022, can include mileage rates of up to 62.5 cents per mile.

When travel occurs on or after July 1, 2022 but the funding was approved on a cost proposal prior to July 1, 2022, the contractor can charge, at a maximum, the new 62.5 cents per mile rate for that travel event. Reimbursement requests for travel occurring prior to July 1, 2022 should adhere to the maximum allowable mileage rate allowed for that time period.

The Trust Fund Contractor vehicle mileage rate is entered directly into the "Mileage Rate" field under the Travel section of Form B and the drilling device mileage rate is entered directly into the "Mileage Rate" field on Form C on the Unit Rate Cost Proposal and Payment Request forms.

Should there be any questions regarding this rate revision, please contact the ADEM UST Corrective Action Section project manager for the specific UST release incident in question, or you can contact me at (334)270-5613 [dsm@adem.alabama.gov](mailto:dsm@adem.alabama.gov) or John Dean at (334)271-7846 [jdean@adem.alabama.gov](mailto:jdean@adem.alabama.gov).

DSM/dsm

Cc: Pam Cousins, Fiscal  
Vernon H. Crockett, Chief, Groundwater Branch  
John Dean, Chief, UST Corrective Action State Fund Section

