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Reporting on Re-TRAC Connect Registration & Data Entry Guide



**1400 Coliseum Boulevard
Montgomery, AL 36110
Tel: (334) 271-7988
recycling@adem.alabama.gov**

Registering for Re-TRAC Connect

- To get started, if you **do not** have a Re-TRAC Connect account: Go to

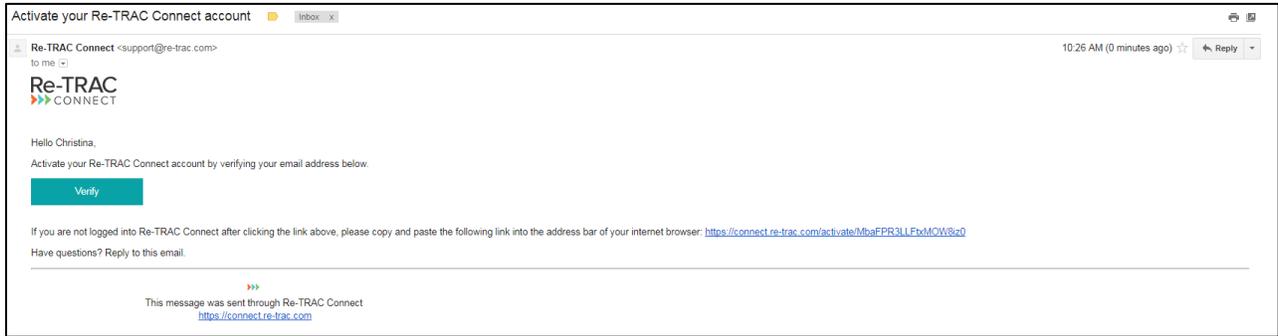
<https://connect.re-trac.com/registration/adem-alabama-reporting> to create your account.

The screenshot shows the registration page for ADEM Solid Waste & Recycling Reporting. At the top left is the Re-TRAC CONNECT logo. At the top right is a 'LOG IN' link. The main heading is 'ADEM SOLID WASTE & RECYCLING REPORTING'. Below this is a sub-heading 'ADEM' in a circle, followed by a paragraph: 'Alabama Department of Environmental Management uses Re-TRAC Connect to collect data for ADEM Solid Waste & Recycling Reporting. You must create a Re-TRAC Connect account to begin reporting.' The main section is titled 'CREATE FREE ACCOUNT'. It contains several form fields: 'Email *' with a '* required' note, 'Password *', 'First Name *', and 'Last Name *'. Below the password field is a note: 'Your password must be at least 8 characters and cannot contain spaces'. There is a 'Stay connected!' section with a checkbox and the text 'Sign me up to receive Re-TRAC Connect's Monthly Update email.' Below this is a small disclaimer: 'You can cancel your subscription to the monthly newsletter at any time using the SafeUnsubscribe link, found at the bottom of every email.' At the bottom of the form is a green 'GET STARTED' button. Below the button is the footer information: 'Emerge Knowledge Design, Inc. 401-250 McDermot Avenue Winnipeg, MB R3B 0S5' and 'www.emergeknowledge.com marketing@emergeknowledge.com 1-888-600-3907'. There is also a small 'adem.gov Internet access' logo in the bottom right corner.

- Once you click the GET STARTED button you will be redirected to the following screen and an email will be sent to you to verify your account.

The screenshot shows the verification email confirmation page. At the top right is a 'LOG IN' link. The main heading is 'Verification email sent >>>'. Below this is a paragraph: 'You're almost finished. We just sent an email to cmandress@gmail.com to verify your email address. Simply click the VERIFY button to finish creating your account. Remember to check your spam folder - sometimes automated messages get caught up there.' At the bottom right is the footer information: '© 2010 - 2018 Emerge Knowledge Design Inc. All Rights Reserved. Trademarks and servicemarks are the property of adem.gov owners. Internet access'.

- Check your email (you may need to check your junk or spam folder for this email) and click the VERIFY bottom.



- When you click the VERIFY button, you will be taken back to Re-TRAC and asked to log in with the email and password you used to create the account. It will then have you fill in the information about your facility. When completed, press the JOIN button.

Home Find Programs Christina Hall

ADEM ADEM SOLID WASTE & RECYCLING REPORTING CONTACT PROGRAM MANAGER

JOIN PROGRAM

Member Details * required

Member Type *
Select Type

Member Name *

Contact Information * required

Name * Title
Email * Phone Number *
Fax Website

Location Details

Search Google Maps for your Address
Search by organization name or address

If you require assistance, please let us know.

Confirm your location details

Country * United States State/Province *
City * Zip/Postal Code *
Address *

[Clear Address](#)

[JOIN](#) adem.gov internet access

- When choosing Member Type, make sure you choose an appropriate type for your facility. If you are registering to report for a school system, please choose K-12 School System.

Home Find Programs Christina Hall

ADEM ADEM SOLID WASTE & RECYCLING REPORTING CONTACT PROGRAM MANAGER

JOIN PROGRAM

Member Details * required

Member Type*

Select Type

- A Scrap Tire Program Member
- Business
- City
- College or University
- County
- Federal Government Agency

- Enter your address in the "Search Google Maps" bar, click somewhere else on the screen and then back into the bar, and a drop down menu will pop up. If you see your address on this list, choose it and it will populate the address fields for you.

Location Details

Search Google Maps for your Address

1400 Coliseum Boulevard

- 1400 Coliseum Boulevard, Montgomery, AL, United States
- 1400 Coliseum Boulevard, Starkville, MS, United States
- 1400 Coliseum Boulevard, Alexandria, LA, United States
- 1400 Coliseum Parkway, Montgomery, AL, United States
- 1400 Coliseum Drive, Auburn, AL, United States

powered by Google

If you require assistance, [please let us know.](#)

Confirm your location details

Country* United States

State/Province* AL

City* Montgomery

Zip/Postal Code* 36110

Address*

adem.gov
Internet access

- After you select JOIN, you will be given a brief tutorial about the new membership. Just click NEXT until the tutorial is over.

The screenshot shows the ADEM Solid Waste & Recycling Reporting portal. At the top, there is a navigation bar with 'Home', 'Find Programs', and a search icon. The user is logged in as 'Christina Hall'. The main header displays the ADEM logo and the text 'ADEM SOLID WASTE & RECYCLING REPORTING'. A 'CONTACT PROGRAM MANAGER' link is visible in the top right.

The main content area is titled 'MEMBERS'. A green success message states: 'SUCCESS Your request to join ADEM Solid Waste & Recycling Reporting has been submitted to Alabama Department of Environmental Management.' Below this, there is a section for '1 MEMBER' with an 'ADD MEMBER' button. A modal window titled 'ADD MEMBER' is open, containing the text: 'Click here to add another member to this program.' and a 'NEXT' button.

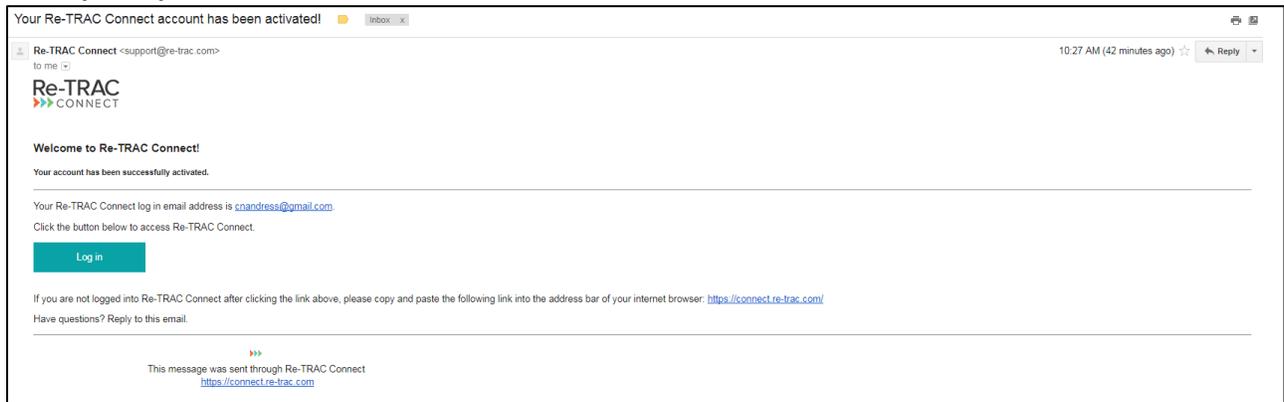
At the bottom, there is a footer with 'Re-TRAC CONNECT' logo, copyright information '© 2010 - 2018 Emerge Knowledge Design Inc. All Rights Reserved.', and a link to 'adem.gov Internet access'.

- After the tutorial, you will see this screen. Your account is awaiting approval from ADEM Recycling Program Managers. They will receive your join request and approve your request.

This screenshot shows the same ADEM Solid Waste & Recycling Reporting portal. The success message remains. The 'MEMBERS' section now displays a single member entry with a status of 'PENDING APPROVAL'. The entry details are: 'FACILITY | PENDING APPROVAL', '1400 Coliseum Boulevard, Montgomery, AL 36110, USA', and 'A Scrap Tire Program Member'. There is an 'EXPORT' button in the top right of the member list.

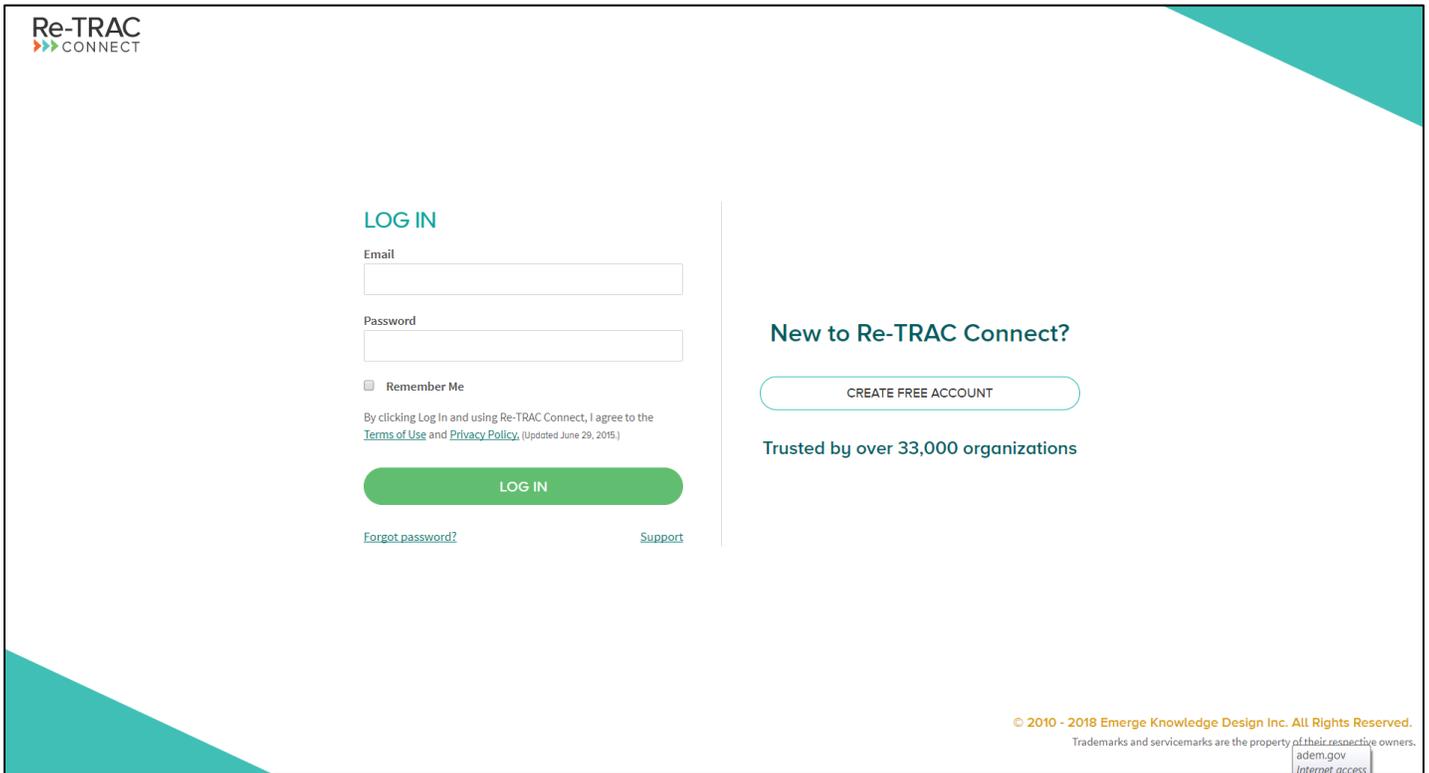
The footer is identical to the previous screenshot, featuring the 'Re-TRAC CONNECT' logo, copyright information, and the 'adem.gov Internet access' link.

- **When the ADEM program managers approve your request, you will receive an email alerting you that you are ready to report.**

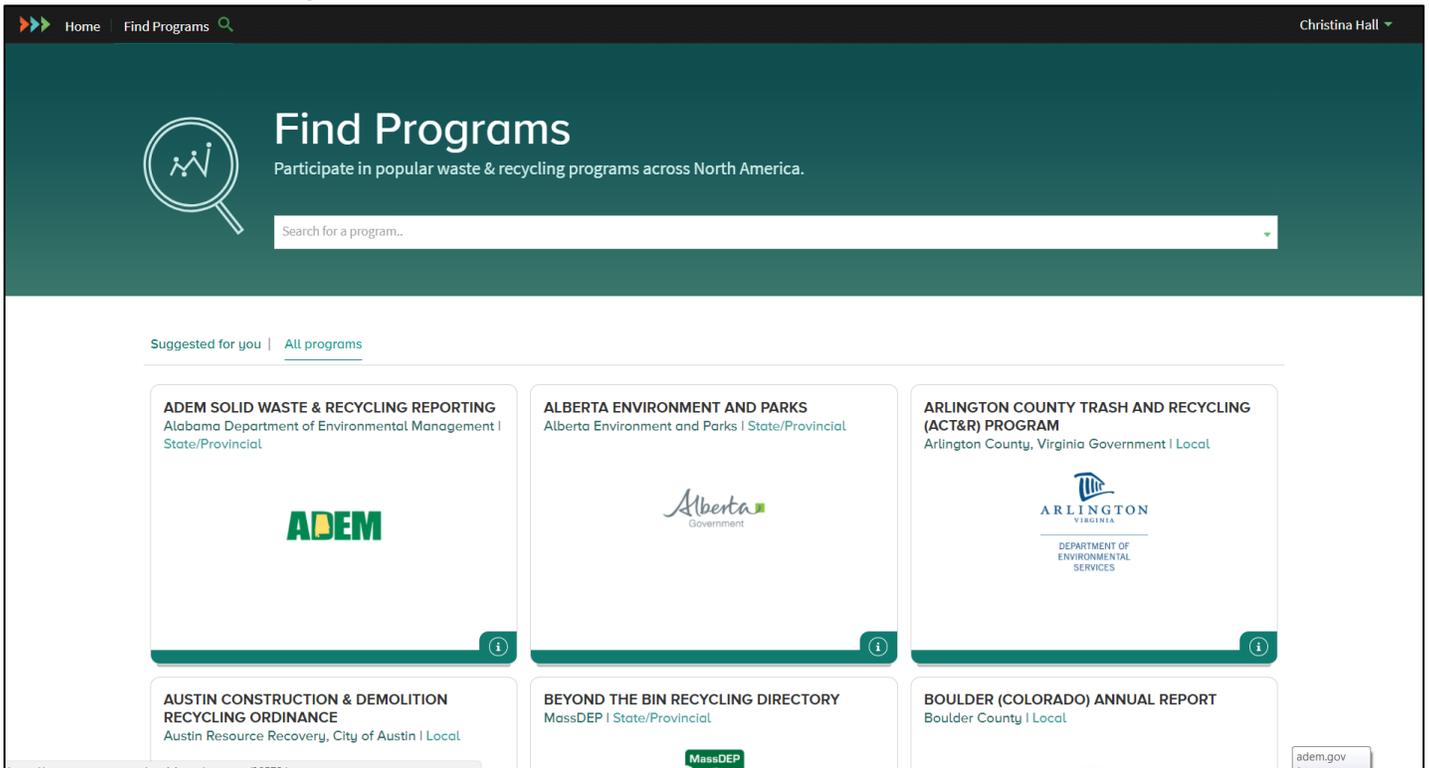


- **Once your account has been created and you have been approved by an ADEM program manager, you can use this link to log in to your account <https://connect.re-trac.com/login>**

- If you **do** have a Re-TRAC Connect Account and are ready to report: Go to <https://connect.re-trac.com/login> to login.



- Once you log in to your account, you will need to search for the ADEM Reporting Program by clicking the **FIND PROGRAMS** button on the left side of the black bar at the top of the screen. You will see the ADEM program under the **All Programs** tab. Click on ADEM.



- Click the JOIN button to join the ADEM reporting.

Home Find Programs Q Christina Hall

MEMBERS SEARCH SURVEYS

ADEM ADEM SOLID WASTE & RECYCLING REPORTING CONTACT PROGRAM MANAGER

ABOUT

The Alabama Department of Environmental Management requires reporting of waste reduction and recycling information from a variety of public and private entities in order to track and support waste diversion efforts in Alabama. Scrap tire receivers, transporters, processors, and disposal facilities are also required to submit quarterly reports via Re-TRAC Connect.

IMPORTANT NOTICE FOR THE SCRAP TIRE PROGRAM

If you are new to Re-TRAC Connect and you are registering for the Scrap Tire Program, you must select Scrap Tire Program Member as your Organization Type.

If you have an existing account within Re-TRAC Connect and you are registering for the Scrap Tire Program, Log In and Join by adding another organization. Select Scrap Tire Program Member as your Organization Type.



Join Program
Click JOIN to become a member of this program.

JOIN

Contact Program Manager

Host
Alabama Department of Environmental Management

Website
<http://www.adem.alabama.gov/>

Program Manager
Christina Hall
christina.hall@adem.alabama.gov
334-279-3046

- Click the CREATE NEW button and follow the instructions in the section for new members, starting at the point where you choose your Member Type.

ADEM ADEM SOLID WASTE & RECYCLING REPORTING CONTACT PROGRAM MANAGER

ABOUT

The Alabama Department of Environmental Management requires reporting of waste reduction and recycling information from a variety of public and private entities in order to track and support waste diversion efforts in Alabama. Scrap tire receivers, transporters, processors, and disposal facilities are also required to submit quarterly reports via Re-TRAC Connect.

IMPORTANT NOTICE FOR THE SCRAP TIRE PROGRAM

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If you have an existing account within Re-TRAC Connect and you are registering for the Scrap Tire Program, Log In and Join by adding another organization. Select Scrap Tire Program Member as your Organization Type.



Join Program
Click JOIN to become a member of this program.

JOIN

Contact Program Manager

Host
Alabama Department of Environmental Management

Website
<http://www.adem.alabama.gov/>

Program Manager
Christina Hall
christina.hall@adem.alabama.gov
334-279-3046

Join Program ✕

Join ADEM Solid Waste & Recycling Reporting

You need to create an organization to join this program. Some programs require the program manager's approval before your organization can become a member of the program.

CREATE NEW
CANCEL

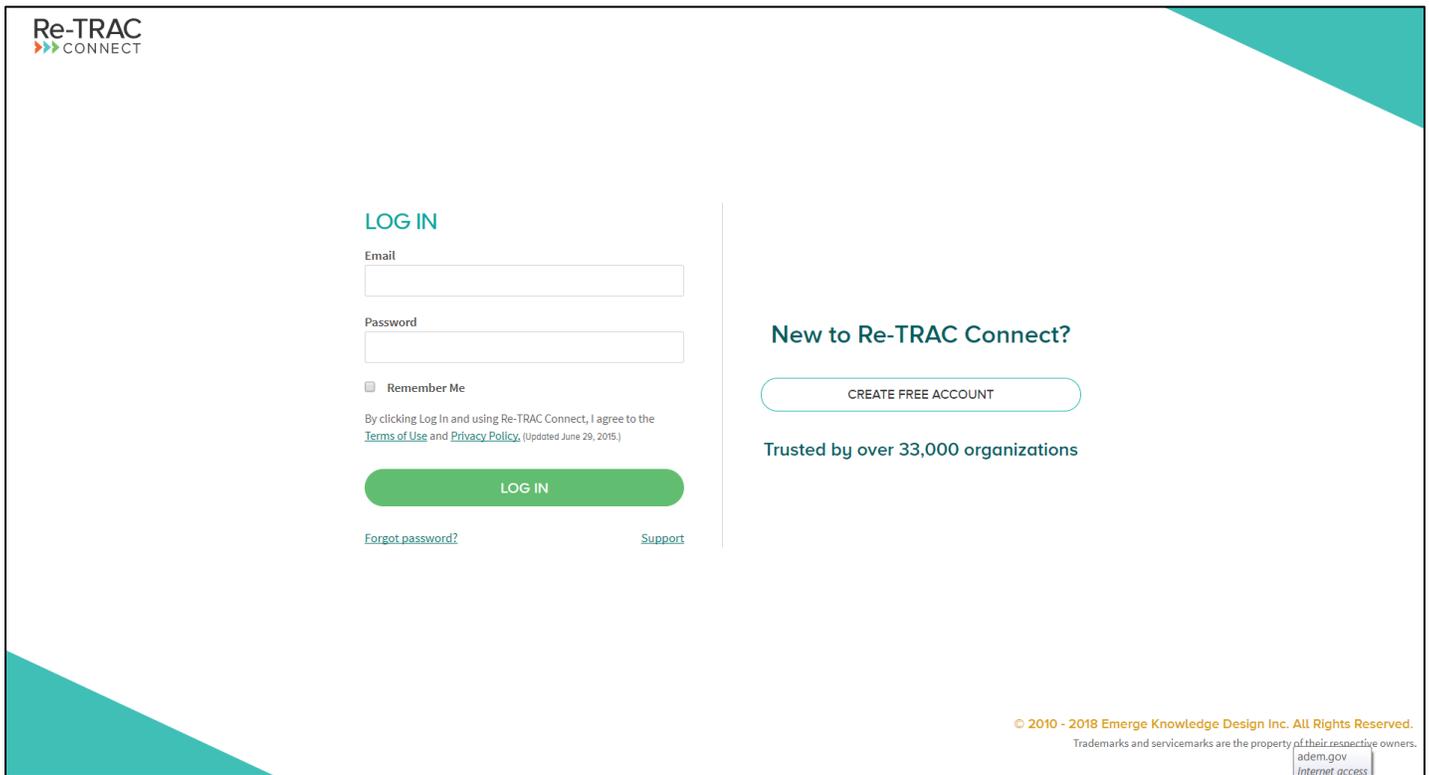
Create New

[Accessibility](#) [Terms of Use](#) [Privacy Policy](#)


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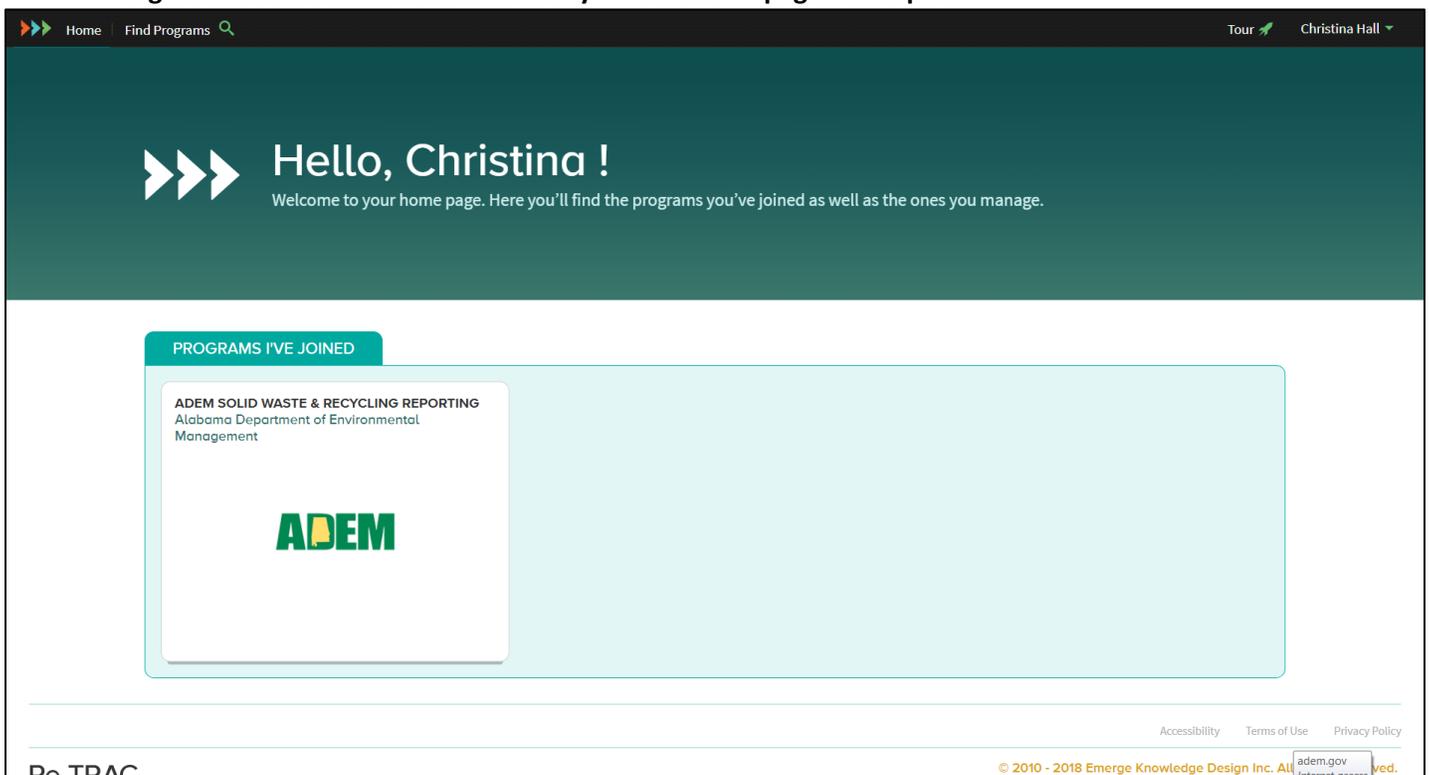
Completing Semi-Annual Reports

- Go to <https://connect.re-trac.com/login> to log into your Re-TRAC Connect account.



The screenshot shows the Re-TRAC Connect login interface. On the left, there is a 'LOG IN' section with input fields for 'Email' and 'Password', a 'Remember Me' checkbox, and a green 'LOG IN' button. Below the button are links for 'Forgot password?' and 'Support'. On the right, there is a 'New to Re-TRAC Connect?' section with a 'CREATE FREE ACCOUNT' button and the text 'Trusted by over 33,000 organizations'. The footer contains copyright information: '© 2010 - 2018 Emerge Knowledge Design Inc. All Rights Reserved. Trademarks and servicemarks are the property of their respective owners. adem.gov Internet access'.

- After logging in, you will be taken to your Home screen. You will see the ADEM reporting program under “Programs I’ve Joined”. Click this to see your Members page and reports.



The screenshot shows the home screen of the Re-TRAC Connect application. At the top, there is a navigation bar with 'Home' and 'Find Programs' on the left, and 'Tour' and 'Christina Hall' on the right. The main header area features a large green banner with the text 'Hello, Christina!' and a sub-header 'Welcome to your home page. Here you'll find the programs you've joined as well as the ones you manage.' Below this, there is a section titled 'PROGRAMS I'VE JOINED' which contains a card for 'ADEM SOLID WASTE & RECYCLING REPORTING' by the 'Alabama Department of Environmental Management'. The ADEM logo is prominently displayed on the card. The footer includes links for 'Accessibility', 'Terms of Use', and 'Privacy Policy', along with the same copyright notice as the login page.

- This is your Members page. You will find your reporting forms here. Click on your name to see your Workspace and reports. If you manage and report for multiple facilities, you will see them all listed here. If you would like to add a facility, you can do it here by clicking the +ADD MEMBER button. When you come to the Members page for the first time, you will see a short tutorial about the Workspace and what all of the buttons do. Keep clicking Next and the then Try It to exit the tutorial and move on to your quarterly reports.

The screenshot shows the 'MEMBERS' page of the ADEM Solid Waste & Recycling Reporting system. At the top, there is a navigation bar with 'Home' and 'Find Programs' on the left, and 'Tour' and 'Christina Hall' on the right. Below this is a dark teal header with the ADEM logo and the text 'ADEM SOLID WASTE & RECYCLING REPORTING'. A 'CONTACT PROGRAM MANAGER' link is visible on the right. The main content area is titled 'MEMBERS' and shows '2 MEMBERS' with an '+ ADD MEMBER' button and an 'EXPORT' dropdown. A search bar is present. Two member cards are listed: 'A TEST TIRE FACILITY' and 'OLD TOWN RECYCLING CENTER', both with edit icons. The footer includes 'Re-TRAC CONNECT' and copyright information: '© 2010 - 2018 Emerge Knowledge Design Inc. All Rights Reserved. Trademarks and servicemarks are the property of their respective owners.'

- Your Workspace is where you will find your quarterly reports. From the previous tutorial, you will remember that the yellow NEW buttons mean that you have not done that report, the red DRAFT button means you have saved a partial report to return to and finish at a later date, the green COMPLETED button means the report has been marked as completed by you and is awaiting review and final verification from your ADEM scrap tire program manager, and the blue VERIFIED button means that the report has been verified as correct and complete by ADEM. Click on these buttons to open each quarterly report.

The screenshot shows the 'WORKSPACE' page for the 'OLD TOWN RECYCLING CENTER' member. The header includes 'Program: ADEM Solid Waste & Recycling Reporting' and 'CONTACT PROGRAM MANAGER'. The main content area is titled 'WORKSPACE' and 'Surveys'. It lists three survey categories, each with a 'NEW' button: 'START HERE - REGISTRATION INFORMATION' (One Time Only), 'SEMI-ANNUAL RECYCLABLE MATERIALS RECEIVED OR GENERATED' (January - June, 2017 and July - December, 2017), and 'ANNUAL PROGRAM INFORMATION REPORT' (Annual, 2017). 'VIEW ALL' links are provided for the semi-annual and annual reports. The footer is consistent with the previous screenshot.

- ****Complete the START HERE – REGISTRATION INFORMATION report, by clicking the yellow NEW button, before you do anything else. This will open more reports to you if they apply to your facility type. You will be asked to enter your registration number from your green registration certificate. (ex: RF12345) Notice how the picture below has two additional reports visible that are not present on the previous picture.**

- **Complete both the SEMI-ANNUAL RECYCLABLE MATERIALS RECEIVED OR GENERATED and the SEMI-ANNUAL RECYCLABLE MATERIALS TRANSPORTED & DISPOSED reports for each six month reporting period.**
- **The RECEIVED OR GENERATED report is where you enter the amount and type of materials you received/purchased during that time and the TRANSPORTED & DISPOSED report is where you enter the amount and type of material you sold/disposed of/transported out of the facility during that same period.**
- **If you are a local governmental agency, you will see the ANNUAL PROGRAM INFORMATION REPORT. This is asking general information about your program, employees, and funding to report municipal recycling program information to the EPA. Please submit this report when you complete your February 15th semi-annual reports.**
- **SEMI-ANNUAL RECYCLABLE MATERIALS RECEIVED OR GENERATED**
 - **Enter materials received from the public, businesses, or anyone who is not a registered recycling facility in the first column, Amount from Non-registered Facilities.**
 - **Enter materials received from other registered recycling facilities in the column Amount from Registered Facilities.**
 - **These two distinctions are for us to keep from double counting tonnages. You are not going to be in trouble for putting numbers in the non-registered column, those people do not need to be registered.**
 - **If you collect your materials single stream, enter that total in the Commingled row.**
 - **Please do not list materials in the Other categories if they are included in the list above.**
- **SEMI-ANNUAL RECYCLABLE MATERIALS TRANSPORTED & DISPOSED**
 - **Enter materials transported out of your facility during the previous reporting period. Those materials could have been sold, transferred, or disposed of in a landfill. You can enter materials disposed towards the bottom of the report.**
 - **Please enter materials sent to Further Processors in the first column and materials sent to end markets in the fourth column. There is a description of each type at the top of the page.**
 - **Enter the average price received for a material over that reporting period. It does not have to be exact.**
 - **If the disposed materials are contamination and not clean recyclables, list them as waste.**
 - **Please do not list materials in the Other categories if they are included in the list above.**



SEMI-ANNUAL RECYCLABLE MATERIALS RECEIVED OR GENERATED

January - June | 2017

Materials Received or Generated

Please enter the quantity of each material generated or received from generator(s) this period (in tons). Amounts received from other registered facilities should be reported separately from material received from non-registered facilities.

Quantity Received	MATERIAL	AMOUNT (FROM NON-REGISTERED FACILITIES)	UNITS	TONS FROM NON-REGISTERED	AMOUNT (FROM REGISTERED FACILITIES)	UNITS	TONS FROM REGISTERED	TONS (ALL FACILITIES)
	Aluminum		Tons			Tons		
	Steel, Tin		Tons			Tons		
	Other Ferrous Metals		Tons			Tons		
	Other Non-Ferrous Metals		Tons			Tons		
	Clear Glass		Tons			Tons		
	Amber Glass		Tons			Tons		
	Green Glass		Tons			Tons		
	Mixed, Other Glass		Tons			Tons		
	Plastic # 1 PETE		Tons			Tons		
	Plastic # 2 HDPE		Tons			Tons		
	Plastic # 3 PVC		Tons			Tons		
	Plastic # 4 LDPE		Tons			Tons		
	Plastic # 5 PP		Tons			Tons		
	Plastic # 6 PS		Tons			Tons		
	Plastic # 7 Other		Tons			Tons		
	Mixed Plastics		Tons			Tons		
	Corrugated Cardboard		Tons			Tons		
	Office Paper		Tons			Tons		
	Mixed Paper		Tons			Tons		
	Paperboard		Tons			Tons		
	Newspaper		Tons			Tons		
	Magazine, Glossy Paper		Tons			Tons		
	Books		Tons			Tons		
	Batteries -Automotive, Lead Acid		Tons			Tons		
	Batteries -Alkaline, Lithium, NiMH		Tons			Tons		
	Used Motor Oil		Tons			Tons		
	Kitchen Oil, Grease		Tons			Tons		
	Tires		Tons			Tons		
	Electronics		Tons			Tons		
	Organics - Food Waste		Tons			Tons		
	Organics - Yard Waste & Trimmings		Tons			Tons		
	Commingled		Tons			Tons		
	Other(1)		Tons			Tons		
	Other(2)		Tons			Tons		
	Other(3)		Tons			Tons		
	Total							

Please describe the Other(1) commodity:

Please describe the Other(2) commodity:

Please describe the Other(3) commodity:

Facilities maintaining this information in cubic yards shall convert to tons and indicate the conversion methodology used to convert to tons here:

If selecting commingled, please indicate materials included and their approximate percentages.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violators.

Hit "Save Draft" below to save your progress and return later. Hit "Mark Complete" below if you have completed this form and would like to submit it to Department of Environmental Management administrators.

SAVE DRAFT MARK COMPLETE



SEMI-ANNUAL RECYCLABLE MATERIALS TRANSPORTED & DISPOSED (TO BE COMPLETED BY REGISTERED ORGANIZATIONS ONLY)

January - June | 2017

Materials Transported

Please enter the amount of materials transported to each of the following destination types (in tons). Please also indicate \$ per ton received. Further processors are material brokers or those who do not produce end products. End markets are those who produce final products.

MATERIAL	TONS (FURTHER PROCESSORS)	\$ PER TON (FURTHER PROCESSORS)	TOTAL \$ RECEIVED (FURTHER PROCESSORS)	TONS (END MARKETS)	\$ PER TON (END MARKETS)	TOTAL \$ RECEIVED (END MARKETS)	TOTAL \$ RECEIVED	TOTAL TONS TRANSPORTED	AVERAGE \$ PER TON FOR TRANSPORTED MATERIAL
Aluminum									
Steel, Tin									
Other Ferrous Metals									
Other Non-Ferrous Metals									
Clear Glass									
Amber Glass									
Green Glass									
Mixed, Other Glass									
Plastic # 1 PETE									
Plastic # 2 HDPE									
Plastic # 3 PVC									
Plastic # 4 LDPE									
Plastic # 5 PP									
Plastic # 6 PS									
Plastic # 7 Other									
Mixed Plastics									
Corrugated Cardboard									
Office Paper									
Mixed Paper									
Paperboard									
Newspaper									
Magazine, Glossy Paper									
Books									
Batteries - Automotive, Lead acid									
Batteries - Alkaline, Lithium, NiMH									
Used Motor Oil									
Kitchen Oil, Grease									
Tires									
Electronics									
Organics - Food Waste									
Organics - Yard Waste & Trimmings									
Commingled									
Other(1)									
Other(2)									
Other(3)									
Total									

If selecting commingled, please indicate materials included and their approximate percentages.

Please describe the Other(1) commodity:

Please describe the Other(2) commodity:

Please describe the Other(3) commodity:

Materials Disposed

Please enter the amount of materials removed and destined for disposal (in tons). To add an additional material type, hit the "Add" button which will generate an additional row.

Residual & Non-Recycled Materials	MATERIAL TYPE	TONS	
1	- Select -		REMOVE
ADD			

If selecting commingled, please indicate materials included and their approximate percentages.

Total Materials Destined for Disposal (in Tons)

Please indicate hauler(s) used in transportation of materials destined for disposal. If multiple haulers were used, hit the "Add" button to generate additional fields.

Disposal Header REMOVE

Name

Address

Phone Format: 888-888-8888

ADD

Facilities maintaining this information in cubic yards shall convert to tons and indicate the conversion methodology used to convert to tons here.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Hit "Save Draft" below to save your progress and return later. Hit "Mark Complete" below if you have completed this form and would like to submit it to Department of Environmental Management administrators.

SAVE DRAFT MARK COMPLETE

- Once your report has been completed and certified. Select **SAVE DRAFT** if you are not finished with your report, and select **MARK COMPLETE** if you have completed the report and are ready to send it to ADEM for verification.

The screenshot shows a web application interface for a 'SCRAP TIRE QUARTERLY REPORT'. The page has a teal header with a back arrow and 'WORKSPACE' text on the left, and 'SURVEY INSTRUCTIONS' with an information icon on the right. Below the header, the form title 'SCRAP TIRE QUARTERLY REPORT' is displayed. The main content area includes a 'Certification' section with a text block: 'I hereby certify that this report has been examined by me, and to the best of my knowledge and belief, is a true and complete report for the period stated. *'. Below this is a checked checkbox labeled 'Check to certify'. There are input fields for 'Name *' (containing 'Christina Hall') and 'Title' (containing 'Owner'). At the bottom of the form, there are two buttons: 'SAVE DRAFT' and 'MARK COMPLETE'. A white confirmation dialog box is overlaid on the form, titled 'Confirmation' with a close button (X). The dialog contains the text: 'Nice work! As a reminder, responses marked complete cannot be edited. Are you sure you want to continue?'. At the bottom of the dialog are two buttons: 'MARK COMPLETE' (highlighted in green) and 'CANCEL'. The footer of the page includes the 'Re-TRAC CONNECT' logo on the left, and on the right, links for 'Accessibility', 'Terms of Use', and 'Privacy Policy', followed by copyright information: '© 2010 - 2018 Emerge Knowledge Design Inc. All Rights Reserved. Trademarks and servicemarks are the property of their respective owners.' and a small 'adem.gov Internet access' logo.

Other Features and Tools

- Once your report has been verified by ADEM it will be available to be saved or printed. Click the VERIFIED button to open any of your reports. There is an EXPORT button on the right side of the top of the report. If you click this button it will give you a drop down menu allowing you to generate a PDF of your report or open it in print view.

Home Find Programs Tour Christina Hall

PROGRAM MENU WORKSPACE

Program: ADEM Solid Waste & Recycling Reporting CONTACT PROGRAM MANAGER

ADEM OLD TOWN RECYCLING CENTER
SWITCH MEMBER

WORKSPACE

Surveys

START HERE - REGISTRATION INFORMATION

VERIFIED One Time Only

SEMI-ANNUAL RECYCLABLE MATERIALS RECEIVED OR GENERATED VIEW ALL

NEW January - June, 2017

NEW July - December, 2017

SEMI-ANNUAL RECYCLABLE MATERIALS TRANSPORTED & DISPOSED (TO BE COMPLETED BY REGISTERED ORGANIZATIONS ONLY) VIEW ALL

NEW January - June, 2017

NEW July - December, 2017

ANNUAL PROGRAM INFORMATION REPORT VIEW ALL

NEW Annual, 2017

Home Find Programs Christina Hall

Program: ADEM Solid Waste & Recycling Reporting CONTACT PROGRAM MANAGER

ADEM OLD TOWN RECYCLING CENTER

← WORKSPACE

SEMI-ANNUAL RECYCLABLE MATERIALS RECEIVED OR GENERATED

January - June | 2017

EXPORT

PDF - PORTRAIT
PDF - LANDSCAPE
PRINT-FRIENDLY VIEW

The status is verified therefore all fields are currently locked. If you need to edit any part of the response, please contact the ADEM Solid Waste & Recycling Reporting Program Manager(s).

Materials Received or Generated

Please enter the quantity of each material generated or received from generator(s) this period (in tons). Amounts received from other registered facilities should be reported separately from material received from non-registered facilities.

Quantity Received

MATERIAL	AMOUNT (FROM NON-REGISTERED FACILITIES)	UNITS	TONS FROM NON-REGISTERED	AMOUNT (FROM REGISTERED FACILITIES)	UNITS	TONS FROM REGISTERED	TONS (ALL FACILITIES)
Aluminum	5.00	Tons	5.00		Tons		5.00
Steel, Tin		Tons			Tons		
Other Ferrous Metals		Tons			Tons		
Other Non-Ferrous Metals		Tons			Tons		
Clear Glass		Tons			Tons		
Amber Glass		Tons			Tons		
Green Glass		Tons			Tons		
Mixed, Other Glass		Tons			Tons		

- From your Member Page, you can edit your information by clicking the green page and pen icon to the right of your name. This can allow you to change your contact info, member type, and even your address.

Home Find Programs

MEMBERS SEARCH SURVEYS

ADEM ADEM SOLID WASTE & RECYCLING REPORTING CONTACT PROGRAM MANAGER

MEMBERS

1 MEMBER + ADD MEMBER EXPORT

Search:

A TEST TIRE FACILITY
 1400 Coliseum Boulevard, Montgomery, AL 36110, USA
 A Scrap Tire Program Member

Edit Member

Accessibility Terms of Use Privacy Policy

Re-TRAC CONNECT

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- If you click on your name in the right side of the black bar at the top of the screen, you can edit your user log in credentials, check your messages, contact technical support, and log out. Next to your name is a tour button that will give you a short overview of the main Re-TRAC functions.

Home Find Programs

Tour Christina Hall

Edit User Messages Support Log Out

Hello, Christina !

Welcome to your home page. Here you'll find the programs you've joined as well as the ones you manage.

PROGRAMS I'VE JOINED

ADEM SOLID WASTE & RECYCLING REPORTING
 Alabama Department of Environmental Management

ADEM

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- The **SEARCH SURVEYS** button in the top right green bar allows you to search through all of your surveys that have been verified in the past. Simply select your parameters in the fields on the left side of the screen and click **FILTER**.

The screenshot shows the 'SEARCH SURVEYS' interface. At the top, there is a navigation bar with 'Home' and 'Find Programs' links, and a user profile for 'Christina Hall'. Below this is a dark green header with the ADEM logo and the text 'ADEM SOLID WASTE & RECYCLING REPORTING'. A 'SEARCH SURVEYS' button is visible in the top right of this header. The main content area is titled 'SEARCH SURVEYS' and features a search filter section on the left with dropdown menus for 'Surveys' (Scrap Tire Quarterly Report), 'Cycle' (January through March), and 'Year' (2017). A yellow 'FILTER' button is located below these filters. The search results display a card for 'Scrap Tire Quarterly Report' for 'JANUARY THROUGH MARCH | 2017'. The card includes a 'VERIFIED' badge, the facility name 'A TEST TIRE FACILITY', and its address: '1400 Coliseum Boulevard, Montgomery, AL 36110, USA'. Below the address, it states 'A Scrap Tire Program Member'. At the bottom of the page, there is a footer with 'Re-TRAC CONNECT' logo, copyright information for '© 2010 - 2018 Emerge Knowledge Design Inc. All Rights Reserved.', and links for 'Accessibility', 'Terms of Use', and 'Privacy Policy'. A small 'adem.gov' logo is also present in the bottom right corner.