



Alabama Department of Environmental Management  
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1400 Coliseum Blvd. 36110-2400 ■ Post Office Box 301463  
Montgomery, Alabama 36130-1463  
(334) 271-7700 ■ FAX (334) 271-7950

June 14, 2022

MEMORANDUM

TO: ALABAMA TANK TRUST FUND RESPONSE ACTION CONTRACTORS

FROM: Dorothy S. Malaier, Chief *DSM*  
UST Corrective Action State and Federal Funds Section

John Dean, Chief *JJD*  
UST Corrective Action State Funds Section

RE: QUOTES FOR DRILLING COSTS  
Effective Date: June 1, 2022

Due to the observed increase in fuel and drilling costs, the Department will allow the submittal of quotes for the cost of drill rig mobilization and the costs to install/abandon monitoring wells, injections wells and recovery wells. The quotes may be submitted if the contractor cannot contract with a drilling firm who can perform the required site work at the current maximum allowable rates.

The following information is provided to assist the drilling companies and the Trust Fund Response Action Contractors with the preparation of cost proposals and payment requests. This procedure will be used until the Department establishes new maximum allowable drilling rates.

**Drilling Quotes:**

- Three (3) quotes will be required for submittal for the Department's review from drilling companies.
- The quotes need to be presented on the drilling company's letterhead and include the site name/incident number, a date on the quote and the name of the person submitting the quote.
- The drilling quote should follow the format of the Trust Fund Cost Proposal Itemization Form C as closely as possible.
- Maximum allowable per diem rates are not to be exceeded.



**Trust Fund Contractor Submittal of Cost Proposal/Payment Request:**

- Drill crew Per Diem requested should still be placed on Form C and is not to exceed the current maximum allowable rate
- Other items quoted that meet the current maximum allowable rates should be placed in the fields on Form C as usual
- Activities/items that are being requested that exceed the maximum allowable rate should be tabulated and entered in the field titled “Other (receipts required)”. This will provide a total proposed drilling cost to be tabulated in the field titled “Total Drilling Costs”.
- The Trust Fund Contractor will enter the proposed costs (less the items listed which are within the maximum allowable rates) in the field.

**Initial Abatement and Site Stabilization Activities:**

For sites where initial abatement measures are required by the Department and the Department provides initial abatement funding, and there is no time to receive 3 quotes, one quote will be accepted and should be submitted to the Department promptly. Final approval of the drilling charges will be based on a comparison of similar charges charged for similar events.