

Voluntary Cleanup Program
Alabama Department of Environmental Management

Application to Participate

Any person desiring to participate in the voluntary cleanup program shall submit a completed application and appropriate fees. Applications may be submitted individually or in conjunction with assessment or cleanup plans and reports. Each application shall, as a minimum, include:

A. APPLICANT INFORMATION

Name: _____

Mailing Address: _____

Telephone Number: (____) _____ Fax: (____) _____

Owner or Responsible Corporate Official:

Name: _____

Title: _____

Is the Applicant a Responsible Party as defined in ADEM Admin. Code 335-15-1-.02(vv)?

Yes _____ No _____

B. SITE INFORMATION

Name of Site: _____

Physical Address: _____

Site Owner(s) Name: _____

Mailing Address: _____

Telephone Number: (____) _____ Fax: (____) _____

Location of Site:

Latitude: _____ Longitude: _____

Area of the Site: _____ acres County: _____

Estimated Population within One Mile Radius of the Site: _____

Estimation Method: _____

C. SITE HISTORY

Provide a narrative description, including time frames, of the current and past usage of the property, to the extent known or reasonably ascertainable. Include the date of purchase by the current owner of the site.

D. CURRENT PROPERTY FEATURES

Provide the results of a recent property inspection. Discuss man-made structures, areas of suspected contamination, surface water features and other pertinent site features. Include the name of the person conducting the inspection, their title and business affiliation, and date of the inspection.

E. MAPS

Include one or more legible property maps indicating the locations of all units, structures, features, and potential sources of contamination. The maps shall be to scale and show:

1. Location of all water bodies, ponds, springs, rivers and streams (including subterranean), estuaries, and wetlands;
2. Boundary lines of the Site;
3. Current land use of contiguous properties;
4. Engineered structures such as drainage ways, diversion ditches, drain tiles, manholes, water lines, and sewers;
5. Highways, roads, roadcuts, paved areas, and railroad lines;
6. Geologic features such as outcrops, faults, caves, and sinkholes; and
7. Any other distinguishing structures discovered during the inspection.
8. All maps must include an appropriate scale, a north arrow; and a legend.

Also include a United States Geological Survey 7.5 minute quadrangle map with the site delineated.

F. COMPLIANCE WITH PERMITS, STATUTES OR REGULATIONS

Include a list of all orders, citations, and notices of violation issued to the applicant for any violations or alleged violations of environmental permits, laws and/or regulations. The applicant shall include a brief description of the violation(s) and the terms and status of any required remedial action(s) associated with the violations.

If there are no orders, citations, and notices of violation issued to the applicant for any violations or alleged violations of environmental permits, laws and/or regulations, check below. No further information is required.

_____ There are no orders, citations, and notices of violation issued to the applicant.

G. PROPERTY ELIGIBILITY CRITERIA.

To be considered a qualifying property for participation in the voluntary cleanup program, a property shall, unless granted a variance as under ADEM Administrative Code 335-15-2-.03, meet the following criteria:

1. It must not be listed on the National Priorities List pursuant to CERCLA;
2. It must not be currently undergoing response activities required by an order of ADEM;
3. It must not be currently undergoing response activities required by an order of EPA issued pursuant to CERCLA;
4. It must not be a hazardous waste treatment, storage, or disposal facility subject to the permitting requirements of 335-14-8-.01 through 335-14-8-.08.

Is this Site eligible for participation in the voluntary cleanup program?

Yes _____ No _____

If the answer is No, is the applicant including a request for a variance pursuant to 335-15-2-.03?

Yes _____ No _____

H. OTHER INFORMATION

The Applicant may include any additional information it considers pertinent to the Site that the Applicant wishes ADEM to consider when reviewing the application. ADEM reserves the right to request any additional information it deems necessary for consideration of the application.

I. FEES

The Applicant should contact the Environmental Services Branch for details of the applicable fees to be submitted. A fee schedule may be found in ADEM Admin. Code 335-1-6 Fee Schedule H.

J. CERTIFICATION

The Owner or Responsible Corporate official shall sign the application and certify as to the accuracy of the information submitted with the application.

“I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possible revocation of the limitations of liability and removal from the program.”

Responsible Corporate Official of Applicant:

_____ Title: _____
(signature)

_____ Date: _____
(please print or type name)

APPLICATION TO PARTICIPATE IN THE VOLUNTARY CLEANUP PROGRAM

Instructions for ADEM Form 521

To participate in the Voluntary Cleanup Program pursuant to ADEM Administrative Code 335-15, an Applicant must complete ADEM Form 521 as instructed below.

For each Section, complete the Form as follows:

A. Applicant Information.

Provide the name and address of the person, company or organization applying to participate in the VCP. This is information for the applicant only. Provide the name of the Responsible Corporate Official if the applicant is not an individual or individuals. A Responsible Corporate Official is an officer of the company with the title of President, Vice President, Chief Operating Officer, a Mayor of a municipality, or a Chairman of a County Commission.

Indicate if the Applicant is a Responsible Party as defined in ADEM Admin. Code 335-15-1-.02(vv)?

B. Site Information.

Provide the name of the site (as described by the applicant) and the physical address of the site. Provide the name and mailing address of the property owner if different from the applicant. Provide information on the location of the site. Latitude and Longitude shall be reported in decimal format. Estimate total population within a one mile radius of the site entrance to the extent reasonably ascertainable, and provide a brief description of the method used to estimate population.

C. Site History.

Follow the instructions as provided.

D. Current Property Features.

Follow the instructions as provided.

E. Maps.

Follow the instructions as provided.

F. Compliance with Permits, Statutes or Regulations

Follow the instructions as provided. Check in the designated location if there are no orders, citations, and notices of violation issued to the applicant.

G. Property Eligibility Criteria

Review the eligibility requirements found in ADEM Admin. Code 335-15-2 and check in the designated location if the site is eligible and, if not, is a variance request being submitted.

H. Other Information

The Applicant may submit any additional information it considers pertinent to the site for consideration by ADEM when reviewing the application.

I. Fees

The Applicant should contact the Environmental Services Branch for details of the applicable fees to be submitted. A fee schedule may be found in ADEM Admin. Code 335-1-6 Fee Schedule H. Make all checks payable to the Alabama Department of Environmental Management.

J. Certification statement should be signed and dated by a responsible corporate official.

Please submit two copies of each Application and attachments to:

Alabama Department of Environmental Management

(Mailing Address):

Environmental Services Branch

Land Division

P.O. Box 301463

Montgomery, AL 36130-1463

(Street Address):

Environmental Services Branch

Land Division

1400 Coliseum Boulevard

Montgomery, AL 36110-2059

Phone: 334-271-7984

Fax: 334-279-3050

Make all checks payable to the Alabama Department of Environmental Management. Contact the Environmental Services Branch at 334-271-7984 if you have questions regarding completion of this form.