



Alabama Department of Environmental Management  
[adem.alabama.gov](http://adem.alabama.gov)

1400 Coliseum Blvd. 36110-2400 ■ Post Office Box 301463  
Montgomery, Alabama 36130-1463  
(334) 271-7700 ■ FAX (334) 271-7950

December 20, 2023

MEMORANDUM

TO: Alabama Tank Trust Fund Approved Response Action Contractors

FROM: John Dean, Chief *JGD*  
UST Corrective Action Section

RE: **New Mileage Rate Effective January 1, 2024**

Effective January 1, 2024, the mileage rate reimbursed under the Alabama Tank Trust Fund will increase to a maximum of **67 cents per mile** for travel expenses occurring on or after **January 1, 2024**. This is in accordance with the federal mileage reimbursement rate that has been revised effective January 1, 2024. Cost Proposals submitted on or after January 1, 2024, can include mileage rates of up to 67 cents per mile.

When travel occurs on or after January 1, 2024 but the funding was approved on a cost proposal prior to January 1, 2023, the contractor can charge, at a maximum, the new 67 cents per mile rate for that travel event. Reimbursement requests for travel occurring prior to January 1, 2024 should adhere to the maximum allowable mileage rate allowed for that time period.

Should there be any questions regarding this rate revision, please contact the ADEM UST Corrective Action Section project manager for the specific UST release incident in question, or you can contact me at (334) 271-7846 or [jdean@adem.alabama.gov](mailto:jdean@adem.alabama.gov).

JGD/jgd

Cc: Pam Cousins, Fiscal  
Vernon H. Crockett, Chief, Groundwater Branch

