Scope of Services

This contract is applicable to Contractor work performed in the State of Alabama. Contractors and/or approved subcontractors shall provide the following services as required in a Work Order issued pursuant to this Contract.

General Requirements:

The Contractor shall prepare and submit to the Department within ten business (10) days (or an alternate timeframe as directed by the Department) of the issuance of a work order, a cost proposal and a specific scope of work which will describe the approach to be utilized for a particular phase of work not specifically addressed in the work plan. The Department may provide comments on this scope of work which the Contractor shall address or incorporate as needed in a modified scope of work. Any modifications needed to this scope shall be completed within ten (10) days of receipt of the Department's comments.

Within seven (7) days of the end of a given month, the Contractor shall provide to the Department a monthly summary report providing a brief description of all work performed at the subject site during that time period, a brief summary of technical findings and projected activities to be performed during the next month. Each report should not exceed one (1) typewritten page plus any tables or illustrations for any described site. Upon review of these reports, the Department may provide comments to the Contractor which the Contractor shall address in performance of subsequent site activities. The Department may also request a conference call or meeting with the Contractor to discuss the site work.

The Contractor shall have appropriate work elements overseen and reports signed by Alabama Registered Professional Engineers and Alabama Licensed Professional Geologists as appropriate for the work performed and in accordance with the statutes and regulations of the appropriate licensing boards. Work required to be performed by an Alabama Licensed General Contractor should meet the requirements of the Alabama Licensing Board of General Contractors.