

VISIBLE EMISSIONS CERTIFICATION PROGRAM

SPRING 2024

Program Information

The Visible Emissions Certification Program consists of two "smoke schools" annually. These schools, which are conducted in April and October, are open to regulatory personnel, consultants, and members of the regulated community. The purpose of the program is to certify the participant's ability to meet federal requirements for making visible emissions determinations. The online lecture session consists of approximately two hours of presentations followed by an online exam. The in-person field session consists of two days of field training and testing. The lecture session is required for those certifying for the first time and once every three years thereafter. Field certification is valid for six months.

For more information, visit our website:

<https://adem.alabama.gov/programs/air/visibleEmissions.cnt>

Spring Smoke School Notification

The ADEM Visible Emissions Certification Program will conduct a certification session during April of 2024. The dates for the Spring Smoke School are as follows:

Event	Date	Location	Time
Lecture	March 18-29, 2024	Online	At your own pace
Field Day 1 & 2	April 9-10, 2024	Chisholm Community Center 545 East Vandiver Blvd Montgomery, Alabama	Sign-in- 7:30AM Examination: 8:00AM
Contingency Day* only for weather delays	April 11, 2024	Chisholm Community Center	Sign-in- 7:30AM Examination: 8:00AM

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Registration

Registration for the Spring Smoke School begins on January 22, 2024, and closes on March 29, 2024. Registrations received after March 29 will be subject to a late fee, in addition to the registration fee. Registration may be accomplished by:

1. Registering online via credit card and/or e-check. Please visit and follow the directions listed on our registration website:
https://www.alabamainteractive.org/adem_smoke/welcome.action
2. Completing the form at the end of this document and submitting it along with a check to the ADEM by the deadline.
 - Please make checks or money orders payable to the Alabama Department of Environmental Management.
 - Please mail applications to:
Alabama Department of Environmental Management
ATTN: Air Division- Visible Emissions Program
PO Box 301463
Montgomery, Alabama 36130-1463
 - Registration forms will not be processed without full payment.
 - Faxed applications will not be processed.
3. On-site registration (additional fees required)

Fees

Fees for the Spring Smoke School session are as follows:

Event	Fees	Open Date- Close Date
Lecture with Field	\$360.00	January 22, 2024- March 29, 2024
Field Only	\$290.00	January 22, 2024- March 29, 2024
Late Fee	\$100.00	April 1, 2024- April 5, 2024
Onsite Registration Fee	\$50.00	April 9, 2024- April 10, 2024

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General registration for lecture and field will be available from **January 22, 2024 through March 29, 2024**, via mail-in check/money order and online card payments. (Please visit the registration section above for payment instructions.)

To avoid late fees when paying with a check, mail-in applications must be postmarked by the close of business on **March 29, 2024**. Participants registering after this date will be subject to late fees in addition to their general registration fee. Late payments must be made online prior to **April 5, 2024**. Participants that register onsite will be subject to the late fee, the onsite registration fee, and the general registration fee.

Federal, State, and City **Environmental Regulatory Personnel** are exempt from fees. Please contact Anna Gardner if you believe you fall within this category.

NOTE: ALL FEES ARE NONREFUNDABLE. However, you may roll payments over by 1 school, if necessary.

Online Classroom Information

The lecture session is required for those certifying for the first time and once every three years thereafter. The online classroom consists of seven pre-recorded lectures, each followed by a short quiz. There will be a PDF booklet within the course that may be printed and used during the quizzes, if needed. Students must have a 72% average or higher in order to pass the course and move to the field examination.

A link to the online classroom will be sent via email* on **March 18, 2024**. The course will be open from **March 18, 2024- March 29, 2024**. Students may review the online lectures any time during this allotted timeframe. The average class time is 1-2 hours.

*When registering, please ensure that your email address is spelled correctly. If you do not have access to the email that is listed during registration, please list an address that you have access to.

*If you are an individual who registers more than one person (i.e., secretarial staff, supervisor, team lead) and list your personal email for other individuals within your group (i.e., yourself and your three co-workers), you will receive the online lecture invitation for everyone who has your email listed in their contact information during registration. Be sure that you are capable of forwarding these emails and/or list personal emails for each individual that you register.

Field Examination Information

The field examination will be held on April 9-10, 2024, at the Chisholm Community Center located at 545 East Vandiver Blvd in Montgomery, Alabama. The field exam will be conducted on the soccer fields behind the building.

Students with a valid VE certification card must bring them to the course. If you lost your certification card, please contact Anna Gardner for a new one. New students will be given a certification card upon passing their field exam.

Students may want to bring:

- A lawn chair
- Sun protection/hat
- Weather appropriate clothing
- Clipboard, ruler, and ball-point pens

Although unlikely, a third field day may be held on April 11, 2024, as a weather make-up day in the instance that day one or two resulted in extreme weather. In this case, an email notification will be sent out to the registrants with additional information. During a normal smoke school, there will be no field exam on this third day. Please do not plan to attend the weather make-up day (April 11, 2024) unless notified via email by VE staff.

If you have a disability that might require special materials, services, or assistance, or if any further information is needed, please notify Anna Gardner.

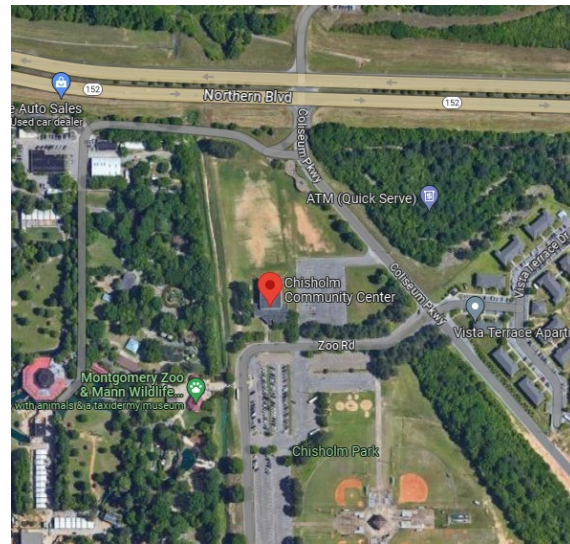
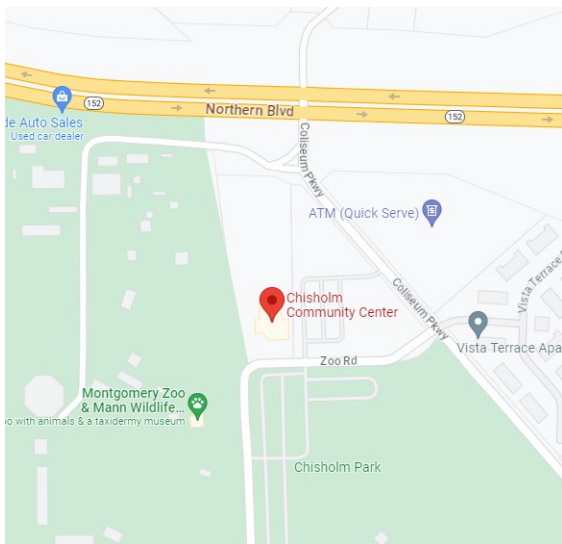
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Maps and hotel locations

The online lecture can be taken on any computer or phone with an internet connection.

The field exam will be held at the Chisholm Community Center that is located at 545 East Vandiver Blvd in Montgomery Alabama. The Community Center is directly next to Montgomery Zoo.



Restrooms are located within the community center building and at the softball field directly across from the community center. Please see attached photo for restroom locations (circled in blue.)



Contact Information

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