How to Create a New Site

- 1. On the AEPACS home page (<u>https://adem.alabama.gov/aepacs</u>), click "Sign In" and provide the login credentials for your AEPACS account.
- 2. On the AEPACS navigation bar (left side of screen), click "Start a New Form". The following screen appears with a list of forms that can be submitted for a new site/project. You can filter the list using the Form Name, Form Description, or Program Area to help find the form that you need.



3. On the AEPACS "Start a New Form" page, click "Begin Submission" on the row for the form you wish to submit.

ADEM AEPACS Alaba	ma Environmental Permitting and Compliance System		50	±
ы	Start a New Form Home	Find and submit a new app	olication or service reque	st from this screen.
• Welcome	Alabama Coastal Area Management Program Application for New Commercial or Residential Development Permit	creating new forms. This form can only be submitted by a user account that is an approved certifier for the site under which it is submitted.	Water - Coastal Zone Management	Begin Submission
Home Notifications Ala Start a New Form	Alabama Coastal Area Management Program Application for New Groundwater Extraction Permit	This form is a template. This is only for use in creating new forms. This form can only be submitted by a user account that is an approved certifier for the site under which it is submitted.	Water - Coastal Zone Management	Begin Submission
	Alabama Recycling Fund Grant Application, Form 009 Alabama Recycling Fund Grant Application, Form 009 Land - Solid Waste	Begin Submission		
	Alabama Recycling Fund Grant Application, Form 009 application	Alabama Recycling Fund Grant Application, Form 009	Land - Solid Waste	Begin Submission
	Application Template This is an example Application form for training purposes. Water - NPDES	Water - NPDES	Begin Sunission	
Construction Stormwate (Form 024)	Construction Stormwater (ALR100000) - NOI - New (Form 024)	New application for coverage under NPDES General Permit Number ALR100000 This form can only be submitted by a user account that is an approved certifier for the site under which it is submitted.	Water - NPDES	Begin Submission
	Joint Application and Notification U.S. Department of Army, Corps of Engineers Alabama Department of Environmental Management	Attach Form 166 This form can only be submitted by a user account that is an approved certifier for the site under which it is submitted.	Water - Coastal Zone Management	Begin Submission

4. A dialog box will appear that asks you to provide the name of the site that you wish to create for the form that you plan to submit. After entering the name, click "Begin Submission".

			Home About	Contact Sign C	ut ADEM Home
ADEM AEPACS Alabar	ma Environmental Permitting and Com	unliance Suetem		\$	٠
lei	itar	Select Site		plication or service requ	est from this screen.
) Welcome	aba Please provide a name for the pplin New Site Name	Site before beginning your submission.		W :er - Coastal Zo e Management	Begin Submission
Notifications	aba			Land - Solid Waste	
Start a New Form	aba oplic	Cancel	Begin Submission	Laud - Solid Waste	
	Application Template	purposes.		Water - NPDES	
	Construction Stormwater (ALR100000 (Form 024)	New application for co General Permit Numb This form can only be account that is an app under which it is subm	overage under NPDES er ALR100000 submitted by a user roved certifier for the site nitted.	Water - NPDES	
	Joint Application and Notification U.S. I Army, Corps of Engineers Alabama Dep Environmental Management	Department of Attach Form 166 This form can only be account that is an app under which it is subm	submitted by a user roved certifier for the site sitted.	Water - Coastal Zone Management	
	LANDFILLS_ACCEPT_SCRAP_TIRES for	r migration Enter the short descri	ption for the form here	Land - Solid Waste	
	Notice of Intent - General Permit Numb (Form 503 - New MS4 Phase II)	ber ALR040000 New application for co General Permit Numb	overage under NPDES er ALR040000	Water - NPDES	Begin Submission

5. The form landing page will appear. Review the instructions, and then click "Begin Form Entry" to create the site. The site is added to your AEPACS site list with the assigned user role of administrator. *Note: Your authorization for the role of administrator will be verified when the form is processed and ADEM will update your access and authorization if necessary.*

Construction Stormwater (ALR100000) - NOI - New (Form 024)				
	CONTACT INFORMATION			
INSTRUCTIONS	Main Address			
Notice Offented-Construction Stormwater General Permit Number ALR100000.ferm 0241 NPDES permit ALR100000 is a general permit authorizing discharges associated with construction activities that will result in and disturbance equal to or greater than one (1) are or from construction activities involving less than one (1) are or from construction activities involving less than one (1) are or from construction activities involving less than one (1) are or from construction activities involving less than one (1) are or from construction activities involving less than one (1) are or from construction activities involving less than one (1) are or from construction activities involving less than one (1) are or from construction activities involving less than one (1) are or from construction activities involving less than one (1) are or from construction activities involving less than one (1) are or from construction activities involving less than one (1) are or from construction activities involving less than a trough activities involving and the distorted on the most recent EPA approved 3030 list of Impaired Waters for turbidity, siliation or sedimentation, any waterbody which a TMDL has been trailacted or approved by EPA for turbidity, siliation or sedimentation, any waterbody assigned the Outstanding Alabama Water use classification in accordance with ADEM Admin Code r. 336-610-10. Piesse click here for the Alabama 3030 list of Impaired Waters Piesse click here for the formation on Alabama TMDLs Piesse click here for the permit fee schedule hertocling	Alabama Department of Environmental Management Water Division Sororwaver Management Branch Post Office Box 301463 Montgomery, Alabama 36130-1463 CONTACTS Phone: 334-271-7836 E-mail: cosumal@adem.alabama.gov ADDITIONAL LINKS Please click here for area assignments and contact information for Construction Stormwater Permit staff.			
If your site meets the definition of a Priority Construction Site, a complete and comprehensive CBMPP must be attached to the application submittal. Click here for an ADEM CBMPP template.				
Please complete all questions and attach all necessary documentation as prompted throughout the application process. Incomplete or incorrect information will delay processing.				
APPLICATION WILL NOT BE PROCESSED UNTIL FULL PAYMENT IS RECEIVED				