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*[Note: The program encourages the use of an electronic form submittal rather than a paper form submittal.]*

Please click the link below to submit this form electronically using AEPACS.

<https://aepacs.adem.alabama.gov/nviro/ncore/external/home>

Alabama Department of Environmental Management  
Scrap Tire Facility Registration and Exemption Application

Application Type: (check one)  New Application  
 Modification for Registration Number \_\_\_\_\_

Facility Type:  Class One Receiver: check one:  Tire Dealer  Retreader  Used Tire Dealer  
 Class Two Receiver  
 Producer of product from ground/crumb rubber purchased from another processor  
 User of scrap tire material as substitute raw material  
 Fuel User; Give Air Pollution Control Agency Permit Number: \_\_\_\_\_

Site Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_  
(mailing) \_\_\_\_\_ (physical) \_\_\_\_\_

County: \_\_\_\_\_ County: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone: \_\_\_\_\_ Telephone: \_\_\_\_\_

Facility Contact: \_\_\_\_\_ Registrant Contact: \_\_\_\_\_

E-mail: \_\_\_\_\_ E-mail: \_\_\_\_\_

Telephone: \_\_\_\_\_ Telephone: \_\_\_\_\_

Property owner(if different from registrant):

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Responsible Official: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Will the receiver transport tires to a landfill or processor? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Will the receiver transport tires between facilities? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Will the receiver transport tires between facilities and customers? Yes: \_\_\_\_\_ No: \_\_\_\_\_

If any of the above questions is answered "yes," each vehicle must have a decal issued by ADEM.

Number of decals requested: \_\_\_\_\_

Operating Record.

Location where Records will be maintained: Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Maximum Amount or Number of Scrap Tires and Processed Tire Materials Accumulated On-Site.

- Class One Receivers may store or accumulate no more than 1500 scrap tires.
- Class Two Receivers may accumulate or store no more than 300 scrap tires.
- Fuel Users, Product Manufacturers, and Substitute Raw Material Users may accumulate or store no more than a 30-day supply.
- All tire materials must be stored in compliance with ADEM Admin. Code 335-4 available at: [adem.alabama.gov/alEnviroRegLaws/default.cnt](http://adem.alabama.gov/alEnviroRegLaws/default.cnt).

Request for Exemption as a Scrap Tire Processor.

These facilities may qualify for an exemption as a scrap tire processor.

- A facility that produces an end-use material or product from ground or crumb rubber derived from scrap tires processed at another facility.
- A facility using the component parts of tire materials as a substitute raw material.
- A fuel user who uses tire-derived fuel in any manner.

To be approved for an exemption, the applicant must submit the following information, as applicable to the facility.

- Type of tire materials to be utilized, and how the tire materials will be stored.
- Maximum daily consumption of tire materials, and the amount of tire materials to be accumulated that provides a 30-day supply. Attach engineering calculations, operating records or other data used to determine 30-day supply needs.
- Products manufactured from the tire materials.
- Raw materials to be replaced by the tire materials.
  - Description of manufacturing or production process utilizing tires as raw material.
  - Place in the process where tire materials will be introduced or used.
- Other environmental permits or approvals required prior to use of tire materials.
- Other information as may be required by ADEM Administrative Code 335-4.

Fees to be submitted. The applicant must include fees required by ADEM Administrative Code 335-1-6 with this application.

Amount of fees included with this application: \_\_\_\_\_

Certification:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

SIGNATURE (Responsible official of applicant):

\_\_\_\_\_ Title: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

(print or type name)

Submittal of Application.

The application may be submitted in paper form or electronically to:

ADEM  
Solid Waste Branch  
Materials Management Section

(mailing address)  
PO Box 301463  
Montgomery, AL 36130-1463

(physical address)  
1400 Coliseum Blvd  
Montgomery, AL 36110-2059

An electronic version of this application may be submitted to ADEM at: TireMail@adem.alabama.gov. If submitting the application electronically, all attachments to this application must also be submitted in an electronic version. Contact ADEM at: 334-271-7988 for additional information about this application form.

**FOR ADEM USE ONLY**

**DATE RECEIVED STAMP**

Reviewed By: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_

Fees Received: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Registration Number: \_\_\_\_\_

**INSTRUCTIONS**  
**Scrap Tire Facility Registration and Exemption Application**

Application Information. Check the type of application being submitted. Provide the legal business name and address of the entity making the application. Check the facility type for this application. Description of facility type includes:

Class One Receiver - include retail tire dealers, retreaders, and used tire dealers.

Class Two Receiver - include all other receivers of scrap tires, other than Class One Receivers, that generate or accumulate a minimum of ten (10) scrap tires in a year, specifically including, among others, a component of government, vehicle fleet maintenance or dismantling, rental or sales operations, or other activity that generates scrap tires, whether or not organized for profit.

Producer of product from ground/crumb rubber - includes manufacturers producing a product from ground or crumb rubber utilizing ground or crumb rubber purchased from another source.

User of scrap tire material as substitute raw material - include those manufacturers who purchase whole tires or processed tire material from another source to use as a substitute for a raw material generally used by the industry and at this location.

Fuel User - includes processors that use tire-derived fuel as a source of energy and have been permitted by ADEM or a local air pollution control agency for the use of tire-derived fuel.

Complete the facility name, the mailing address and the physical address of the particular business location being registered. Names of contacts other than the Responsible Official signing the application may be given. Include e-mail addresses if available.

Property Owner. The persons owning an interest in the land, building or property where a facility or site is located must be reported if different from the applicant. Give the name, title and contact information for the person(s) owning an interest in the land.

Check if the applicant will transport tires. The registrant will be provided decals for all vehicles used to transport tire materials for which a decal is requested; the applicant should indicate the number of decals requested. The applicant will be required to maintain in the Operating Record the vehicle assigned each numbered decal. If new vehicles are added, the receiver must submit a request for additional decals. Decals are not transferable among different vehicles.

Operating Record. Given the location where the operating record for the facility will be maintained.

Receivers and exempt processors are limited in the maximum number of scrap tires and processed tire material that may be accumulated on-site.

For processors seeking an exemption from the permitting requirements, the applicant must submit all information as required. Failure to submit all information will delay and may result in termination of application review.

Fees. An application for an exemption as a processor will not be processed until applicable fees are paid. There are no fees for application for registration as a Class One or Class Two Receiver.

Certification of Compliance. Give the printed name, title and telephone for the responsible corporate official requesting the registration or the exemption. The person signing the permit application must be a responsible corporate official as defined in ADEM Administrative Code 335-4-1-.01.

Submittal. Submit this form and applicable fees as shown.

Regulations in ADEM Admin. Code 335 may be found on the ADEM web site at:  
[adem.alabama.gov/regulations/regulations.htm](http://adem.alabama.gov/regulations/regulations.htm). Scrap tire regulations are in Division 4. Fee regulations are in Division 1, Chapter 6.